

Printer Instructions



Email Printing

- 1 Forward an attachment or email any message to the email address listed inside this brochure (address can also be found on each Ricoh HotSpot Printer).
- 2 Your private release code will be emailed back to you. Now take your release code to the printer to release your document.




Web Printing

- 1 Enter the address listed inside this brochure (address can also be found on each Ricoh HotSpot Printer).
- 2 Select document.
- 3 Click the printer icon button for release code. Now take your release code to the printer to release your document.

At the Printer

with your private release code

- 1 At the printer, press the HotSpot Print icon located on the touch screen. The HotSpot screen will then activate.
- 2 TOUCH INSIDE the "Release Code" rectangular box located on the touch panel — input your privacy release code, then press "OK".
- 3 Press the ARROW image next to the entered release code. (If no data is found please try again after 60 seconds).
- 4 Once your documents are listed — Press the PRINTER ICON  on the touch screen to release your document.



Get the App. It's Free!
HotSpot Printing

In the **Delta Sky Club®** or where ever you are, the Ricoh **HotSpot Printing App** will locate the nearest printer for you!



Get the App. It's Free!
HotSpot Printing

HotSpot Printing is a free application that makes printing from your mobile device secure, quick, easy and accessible no matter where you are. Find public printing locations using GPS mapping features or manually search to find a specific location.

This app is a must have utility for the jet-setting business professional as most of the 5,000+ public locations are conveniently located at major hotels and airports such as Delta Sky Clubs.

To view our online printer directory, go to www.printeron.com/partners/skyclub

RICOH
imagine. change.

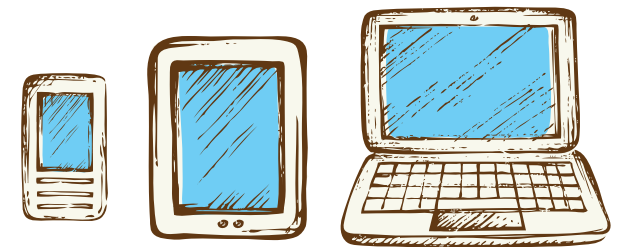
© 2013 Ricoh®, the Ricoh logo and the HotSpot Printer logo® are registered trademarks of Ricoh Company, Ltd. All other trademarks are the property of their respective owners.

Powered by *PrinterOn®*

DELTA
SKY CLUB®

For your
convenience —

Print from your
Smartphone,
Tablet or Laptop



See inside for directory and
printing instructions.

HotSpot Printer™ Web & Email Addresses

alphabetical by airport code

Airport	
HotSpot Printer™ Web Address <i>www.printeron.net/skyclub</i> (laptop users)	HotSpot Printer™ Email Address <i>XXX@printspots.com</i> (handheld device users)
Key: a Terminal a Concourse a Center Atrium g Garden Concourse	

BOS Boston Logan International Airport, Boston, MA	www.printeron.net/skyclub/bosdl	bosdl@printspots.com	a
CVG Cincinnati/Northern Kentucky International Airport, Cincinnati, OH	www.printeron.net/skyclub/cvgb14	cvgb14@printspots.com	
DFW Dallas/Fort Worth International Airport, Dallas, TX	www.printeron.net/skyclub/dfwdl	dfwdl@printspots.com	e
DTW Detroit Metropolitan Wayne County Airport, Detroit, MI	www.printeron.net/skyclub/dtwa38	dtwa38@printspots.com	a
	www.printeron.net/skyclub/dtwa68	dtwa68@printspots.com	a
	www.printeron.net/skyclub/dtwa18	dtwa18@printspots.com	a
	www.printeron.net/skyclub/dtwc	dtwc@printspots.com	c
FLL Fort Lauderdale–Hollywood International Airport, Fort Lauderdale, FL	www.printeron.net/skyclub/flldl	flldl@printspots.com	
MKE General Mitchell International Airport, Milwaukee, WI	www.printeron.net/skyclub/mkedl	mkedl@printspots.com	e
ATL Hartsfield–Jackson Atlanta International Airport, Atlanta, GA	www.printeron.net/skyclub/atla17	atla17@printspots.com	a
	www.printeron.net/skyclub/atla	atla@printspots.com	a
	www.printeron.net/skyclub/atlb10	atlb10@printspots.com	b
	www.printeron.net/skyclub/atlb25	atlb25@printspots.com	b
	www.printeron.net/skyclub/atld27	atld27@printspots.com	d
	www.printeron.net/skyclub/atlf	atlf@printspots.com	f
	www.printeron.net/skyclub/atlt6	atlt6@printspots.com	t
	www.printeron.net/skyclub/atlc	atlc@printspots.com	c
	www.printeron.net/skyclub/atIE15	atIE15@printspots.com	e

HNL Honolulu International Airport, Honolulu, HI	www.printeron.net/skyclub/hnldl	hnldl@printspots.com	g
IND Indianapolis International Airport, Indianapolis, IN	www.printeron.net/skyclub/inddl	inddl@printspots.com	a
JAX Jacksonville International Airport, Jacksonville, FL	www.printeron.net/skyclub/jaxdl	jaxdl@printspots.com	a
JFK John F. Kennedy International Airport, New York, NY	www.printeron.net/skyclub/jfkt4	jfkt4@printspots.com	4
	www.printeron.net/skyclub/jfkt2	jfkt2@printspots.com	2
LGA LaGuardia Airport, New York, NY	www.printeron.net/skyclub/lgadl	lgadl@printspots.com	d
	www.printeron.net/skyclub/lgac	lgac@printspots.com	c
LAX Los Angeles International Airport, Los Angeles, CA	www.printeron.net/skyclub/laxdl	laxdl@printspots.com	5
MSY Louis Armstrong New Orleans International Airport, New Orleans, LA	www.printeron.net/skyclub/msydl	msydl@printspots.com	d
MEM Memphis International Airport, Memphis, TN	www.printeron.net/skyclub/memdl	memdl@printspots.com	
MIA Miami International Airport, Miami, FL	www.printeron.net/skyclub/miadl	miadl@printspots.com	h
MSP Minneapolis–Saint Paul International Airport, Minneapolis, MN	www.printeron.net/skyclub/mspfg	mspfg@printspots.com	f/g
	www.printeron.net/skyclub/mspc12	mspc12@printspots.com	c
BNA Nashville International Airport, Nashville, TN	www.printeron.net/skyclub/bnndl	bnndl@printspots.com	b
EWR Newark Liberty International Airport, Newark, NJ	www.printeron.net/skyclub/ewrdl	ewrdl@printspots.com	b
ORD O'Hare International Airport, Chicago, IL	www.printeron.net/skyclub/orddl	orddl@printspots.com	2
MCO Orlando International Airport, Orlando, FL	www.printeron.net/skyclub/mcodl	mcodl@printspots.com	

PBI Palm Beach International Airport, West Palm Beach, FL	www.printeron.net/skyclub/pbidl	pbidl@printspots.com	c
PHL Philadelphia International Airport, Philadelphia, PA	www.printeron.net/skyclub/phldl	phldl@printspots.com	d
PDX Portland International Airport, Portland, OR	www.printeron.net/skyclub/pdxdl	pdxdl@printspots.com	d
RDU Raleigh-Durham International Airport, Raleigh, NC	www.printeron.net/skyclub/rdudl	rdudl@printspots.com	2
DCA Ronald Reagan Washington National Airport, Washington, DC	www.printeron.net/skyclub/dcndl	dcndl@printspots.com	b
SLC Salt Lake City International Airport, Salt Lake City, UT	www.printeron.net/skyclub/slcdl	slcdl@printspots.com	
SAN San Diego International Airport, San Diego, CA	www.printeron.net/skyclub/sandl	sandl@printspots.com	
SFO San Francisco International Airport, San Francisco, CA	www.printeron.net/skyclub/sfodl	sfodl@printspots.com	
	www.printeron.net/skyclub/sfointl	sfointl@printspots.com	c/d
SEA Seattle–Tacoma International Airport, Seattle, WA	www.printeron.net/skyclub/seadl	seadl@printspots.com	
TPA Tampa International Airport, Tampa, FL	www.printeron.net/skyclub/tpadl	tpadl@printspots.com	e



Get the App. It's Free!
HotSpot Printing

